

Department of Political Science and Public Administration

CODE	MODULE NAME	MODULE DESCRIPTION
CPAD101	Public Administration 1a	The nature of Public Administration, as related to its various theories, approaches and practice. The importance of the role played by Public Administration in the modern states and the constitutional significance of Public Administration.
CPAD102	Public Management 1b	The managerial task of the public manager, the public management environment, public management functions, policy-making, planning, organising, leadership, control, motivation, evaluation and public management skills.
CPAD201	Public Administration 2a	PERSONELL ADMINISTRATION: Diagnosing organisations, intervention strategies, change management, managing transformation, mentoring, coaching, work design, conflict and conflict resolution. ADMINISTRATIVE TECHNIQUES: Office management, operational writing, leadership skills, office administration, meetings, public speaking and communication skills.
CPAD202	Public Management 2b	PUBLIC MANAGEMENT STRATEGIES & ISSUES: Micro & Macro - level strategies and practice, integrating appropriate management theories and strategies. Linked with integrated governance such as ethics, housing, public and private partnerships, alternative service delivery, organisational change, performance management and transformation and regulatory governance. PUBLIC FINANCE MANAGEMENT: Credit control & debt collection, sources of revenue, revenue collection & allocation, generally accepted accounting principles (GAAP), intergovernmental fiscal relations.
CPAD301	Public Service Delivery: Policy & Theory 3a	PUBLIC POLICY MAKING: The nature of public policy and developmental policy, governance, development, sustainability and good policy practices. Public policy models, approaches and Public policy making processes. SERVICE DELIVERY: Contextualising service delivery and developmental local government. Linking development management with policy in practice (strategies, including integrated development planning and public participation); development management and action research.
CPAD302	Public Service Delivery: Policy & Practice 3b	INTEGRATED DEVELOPMENT PLANNING: Contextualising developmental Local Government and Local Economic Development, project management at micro-level, public participation strategies, capacity-building, empowerment and sustainable development at a local government level. Public policy processes: agenda setting, design and implementation. Public policy evaluation, policy impact assessment and policy change. PROJECT MANAGEMENT: Linked with service delivery, this section will focus on needs analysis and developmental projects. Life of a project: Starting, Planning and evaluation, effective Project Management. Pitfalls and milestones of project management.

CPOL101	Political Science 1a	An introduction to basic concepts in political thought. Examining the nature of power and authority, the difference between government and the state, as well as the relationship between state and society. State forms and forms of government. Macro-organisation of the state, separation of powers and theories of the state. Special reference is also given to Traditional Council structures and Intergovernmental relations.
CPOL102	Political Science 1b	Within context of South African politics, the conceptual equipment developed in semester 1 is used to elucidate our state institutions, governmental branches and role players. An analysis of party political policy, elections and the 1996 Constitution are contextualised within the paradigm of democracy and its various interpretations.
CPOL201	Political Science 2a	POLITICAL SOCIOLOGY: The socio-political formation of the modern state is explored as related to various theories and behavior. Understanding how social inequality between groups influences politics. Comprehending how public personalities, social movements and trends outside of the formal institutions of political power affect politics, and addressing the power relationships within and between social groups. POLITICAL DYNAMICS: Political parties, elections and electoral systems as well as voting behavior, political interactions, public opinion and political communication are studied.
CPOL202	Political Science 2b	POLITICAL THEORIES: This course introduces students to the different ways in which the major philosophical and political traditions have understood the nature of social regulation, as well as to consider the impact of these debates on the South African political spectrum. POLITICAL CHANGE AND BEHAVIOR: Analysing the process of political transition in Africa. A study of the way that authoritative figures and institutions transfer political values resulting in a specific political culture. Agents of change and resistance as well as tolerance and conventional political participation, are studied.
CPOL301	Political Science 3a	DEMOCRACY & LEADERSHIP: The importance & relevance of democracy within the contemporary context. Forms of democracies. Leadership theories. Leaders' impact on democracy as seen in South Africa and Africa. Understanding Asian & Middle East interpretations of democracy. POLITICAL CONFLICT: Using theories and case studies, this module will identify, explore and explain the elements that shape conflict and stability in the contemporary world. Theories of conflict: nature, content and origin; theories of conflict management: negotiation, bargaining and third-party intervention. Focus areas such as Israel / Palestine, the Balkans, India / Pakistan and the Kashmir region are studied.
CPOL302	Political Science 3b	GEOPOLITICS: Different case studies will include reflections on the impact of geographic locations on political interactions. Inter-state conflict as determined by resource competition such as oil and water. Artificial borders' continuous impact on governmental interaction. Power as a source of interaction. CORPORATE GOVERNANCE & ETHICS: Good governance and corporate governance. Sources, values and characteristics of corporate governance. Necessity of ethics in the Public Sector. Unethical behaviour and corruption.
CPOL211	Political Science 2a	INTERNATIONAL RELATIONS THEORIES: An overview of the most

		<p>important actors, structures and processes in the international system, an orientation towards the theoretical approaches to this field.</p> <p>AFRICAN POLITICS: State formation in Africa: the delimitation of land and boundaries; population composition and independence; the influence of external factors such as colonialism on state formation; decolonisation and its internal dynamics, e.g. nationalism and resistance; the classification of modern African systems as well as the recent trends, including pressures to democratise.</p>
CPOL212	Political Science 2b	<p>COMPARATIVE POLITICS - SOUTHERN AFRICA & AFRICA: Contemporary political trends in Africa and Southern Africa (the SADC region and broadly Africa south of the equator including Angola, Zaire, Tanzania, Mauritius and the Seychelles), patterns of democratisation and election issues. South Africa in comparison with the rest of Africa</p> <p>COMPARATIVE POLITICS - EUROPE & ASIA: A comparative analysis of the characteristics of the most important democracies such as the USA, Switzerland, France, Britain, Germany, Canada, Belgium and Spain. Aspects such as legislative institutions, parliamentary as opposed to presidential systems of executive authority, electoral systems and regional government that function according to federal or unitary principles are emphasised.</p>
CPOL311	Political Science 3a	<p>INTERNATIONAL POLITICAL ECONOMY: A study of the dynamic interaction between politics and economics, with a specific focus on the structures of the global political economy (trade, finances, production, knowledge and security), and on the tension between state and market institutions; perspectives adopted in the study of this field; South Africa in the global political economy. Additional attention is given to WTO, EU, IMF, North-South relations</p> <p>INTERNATIONAL LAW: Sources of international law, diplomacy, theories on war & peace, International Human rights, Global cooperation & conflict, The International System, Global actors & structures</p>
CPOL312	Political Science 3b	<p>FOREIGN POLICY: Goals and instruments of foreign policy. Various levels of analysis, diplomacy, power and ethics. Foreign policy making and evaluating. Comparing foreign policies of selected states.</p> <p>INTERNATIONAL ORGANISATIONS: Theories of co-operation and normative convergence in the international system; the institutions and political dynamics of state-based international organisations such as the UN; international organisations and International Public Law.</p>
CPLG201	Local Government Management 2a	<p>MUNICIPAL DEVELOPMENT & STRUCTURE: Constitutional background, fostering local democracy, municipal demarcation, intergovernmental relations, municipal elections and floor crossing, municipal structures, councillor and ward systems, committee systems.</p> <p>MUNICIPAL ADMINISTRATIVE TECHNIQUES: Administrative techniques such as office management, operational writing, leadership skills, office administration, meetings, public speaking and communication skills. Managing of Central registry and property administration.</p>
CPLG202	Local Government Management 2b	<p>MANAGING MUNICIPAL FINANCE: Legislative framework: Property Rates Act, Municipal Finance Act, Municipal Systems Act & Municipal Structures Act, Local government policies. Municipal budgeting & revenue, fiscal powers, levying of rates.</p> <p>MUNICIPAL ORGANISATION AND MANAGEMENT: Introduction to organising the municipality, performance management systems, delegation system and human resource management. Code of conduct.</p>

CPLG301	Local Government Management 3a	<p>MUNICIPAL POLICY MAKING PROCESSES: Linking integrated development planning, Local Economic Development with policy making. Public policy processes: agenda setting, design and implementation. Public policy evaluation, policy impact assessment and policy change.</p> <p>MANAGING MUNICIPAL SERVICES: Linked with service delivery, this section will focus on needs analysis and developmental projects. Project dimensions vs. programme formulation. Objectives of projects. Public participation strategies, capacity-building, empowerment and sustainable development at a local government level.</p>
CPLG302	Local Government Management 3b	<p>INTEGRATED DEVELOPMENT PLANNING: Municipal services as linked to policy implementation and analysis.</p> <p>PROJECT & DISASTER MANAGEMENT: Life of a project: Starting, Planning and evaluation, effective project Management. Pitfalls and milestones of project management. Assessing disaster management policies at a local level. Search for best practice models.</p>
CPAD303	Research Methodology 3a	<p>The need for research methods with emphasis on the public sector, the aims of research, the research problem, the literature review, qualitative and quantitative research methods, report writing and surveys. In line with public sector requirements community contact making techniques and participatory rapid appraisal & planning (PRAP) techniques and applications are studied.</p>
CPAD304	Research Paper 3b	<p>Applying research techniques, case studies, journal writing and report writing.</p>
CPLG303	Research Methodology 3a	<p>The need for research methods with emphasis on the public sector, the aims of research, the research problem, the literature review, qualitative and quantitative research methods, report writing and surveys. In line with public sector requirements community contact making techniques and participatory rapid appraisal & planning (PRAP) techniques and applications are studied.</p>
CPLG304	Research Paper 3b	<p>Applying research techniques, case studies, journal writing and report writing.</p>
CPLG211	Municipal governance & Performance Management 2a	<p>GOVERNANCE: Human resources, Organisational development, Public Policy management, Participatory management.</p> <p>PERFORMANCE MANAGEMENT: Municipal competency levels, Performance appraisals, AAP & EEA, HR strategies, Labour relations and Collective bargaining.</p>
CPLG212	Municipal Accounting 2b	<p>INTRO TO MANAGEMENT ACCOUNTING: Cost accumulation for stock valuation & profit measurement, information for decision-making.</p> <p>INTRODUCTION TO ACCOUNTING CONVENTIONS: Debits and credits and double-entry system, preparing journal entries.</p>
CPLG311	Municipal Governance 3a	<p>MUNICIPAL LEGISLATION MANAGEMENT: Statutory frameworks as linked with specific municipal departments. Keeping legislation and making of by-laws. Security administration (security aspects of Council like political staff, buildings, vagrant control)</p> <p>GOVERNANCE: Local government planning and organisation. Organisational development, Public Resources management and Participatory management.</p>

CPLG312	Municipal Finance 3b	MANAGING MUNICIPAL FINANCE: Three branches covering income, expenditure & IT Systems: credit management, metered (water & electricity) & non-metered services (rates, refuse, sewer), budgets, costing, procurement, salaries & wages, general expenditure. MUNICIPAL FINANCE TECHNIQUES: Reporting and operational writing, Risk & asset management, Cost-benefits analysis, Tender processes and supply chain management.
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